

Cabinet



Title:	Agenda
Date:	Tuesday 28 May 2019
Time:	6.00 pm
Venue:	Conference Chamber West (F1R09) West Suffolk House Western Way Bury St Edmunds IP33 3YU
Together with electing the Leader of the Council, the constitution of the Cabinet is to be announced under Item 5 on the Agenda for the Annual Meeting of the Council to be held on 22 May 2019. As this Cabinet agenda was prepared prior to the Annual Meeting, the Leader of the Council and the Cabinet is not reflected on this agenda front and all Members have been sent copies of this agenda pack. The Leader and Cabinet will be notified separately to attend this meeting following their election/appointment. All other Members are not required to attend; however, they may choose to do so to observe proceedings or ask a question under the terms of Agenda Item 2 detailed below.	
Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.
Quorum:	Three Members
Committee administrator:	Claire Skoyles Democratic Services Officer Tel: 01284 757176 Email: claire.skoyles@westsuffolk.gov.uk

Public Information

Venue:	West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU	T: 01284 757176 E: democratic.services@westsuffolk.gov.uk W: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above and following address: West Suffolk Council College Heath Road Mildenhall Bury St Edmunds Suffolk IP28 7EY at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	The Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Public participation:	Members of the public who live or work in the District are welcome to speak and may ask one question or make a statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply. A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chair's discretion.	
Disabled access:	West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However in the event of an emergency use of the lift is restricted for health and safety reasons. Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.	
Induction loop:	An Induction loop is available for meetings held in the Conference Chamber.	
Recording of meetings:	The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded). Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.	
Personal Information	Any personal information processed by West Suffolk Council arising from a request to speak at a public meeting under the Localism Act 2011, will be protected in accordance with the Data Protection Act 2018. For more information on how we do this and your rights in regards to your personal information and how to access it, visit our website: https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm or call Customer Services: 01284 763233 and ask to speak to the Information Governance Officer.	

Agenda

Procedural Matters

1. Apologies for Absence

Part 1 - Public

2. Open Forum

At each Cabinet meeting, up to 15 minutes shall be allocated for questions from and discussion with, non-Cabinet members. Members wishing to speak during this session should if possible, give notice in advance. Who speaks and for how long will be at the complete discretion of the person presiding.

3. Public Participation

Members of the public who live or work in the District are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.

There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.

4. Report of the Anglia Revenues and Benefits Partnership Joint Committee: 26 March 2019 1 - 8

Report No: **CAB/WS/19/001**

Portfolio Holder: To be confirmed

Lead Officer: Jill Korwin

NON-KEY DECISIONS

5. Review and Appointment of Cabinet's Panel/Joint Committee: 2019/2020 9 - 22

Report No: **CAB/WS/19/002**

Portfolio Holder: To be confirmed

Lead Officer: Leah Mickleborough

6. Decisions Plan: 7 May 2019 to 31 May 2020

23 - 36

To consider the most recently published version of the Cabinet's Decisions Plan

Report No: **CAB/WS/19/003**

Portfolio Holder: To be confirmed

Lead Officer: Ian Gallin

Part 2 – Exempt

NONE